



**VIETNAM VETERANS OF AMERICA  
PLYMOUTH-CANTON CHAPTER 528**

**Project Status Report**

Project No.: \_\_\_\_\_  
Year Number  
Fundraising Chair Assigns

Current Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Fund Raising Project: \_\_\_\_\_

Purpose: \_\_\_\_\_

	<u>Required</u>		<u>Received?</u>	
Fund Raising Committee Approval:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Board of Directors Approval:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Membership Approval:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Chairperson: \_\_\_\_\_  
Name E-mail Phone Number

Co-Chairperson: \_\_\_\_\_  
Name E-mail Phone Number

Committee members:

If more than seven committee members, list after instructions.	_____	_____	_____
	<small>Name</small>	<small>E-mail</small>	<small>Phone Number</small>
	_____	_____	_____
	<small>Name</small>	<small>E-mail</small>	<small>Phone Number</small>
	_____	_____	_____
	<small>Name</small>	<small>E-mail</small>	<small>Phone Number</small>
	_____	_____	_____
	<small>Name</small>	<small>E-mail</small>	<small>Phone Number</small>
	_____	_____	_____
	<small>Name</small>	<small>E-mail</small>	<small>Phone Number</small>

Target Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ or \_\_\_\_\_

Project Status: \_\_\_\_\_

Open Issues:

- |   |  |
|---|--|
| Committee Formed? <input type="checkbox"/>            | Advertising Required? <input type="checkbox"/>                     |
| Projected Budget Determined? <input type="checkbox"/> | Projected Ticket Distribution Date? <input type="checkbox"/>       |
| Supplier Selected? <input type="checkbox"/>           | Expected Project Start Date? <input type="checkbox"/>              |
| State License Obtained? <input type="checkbox"/>      | Expected Raffle/Project Termination Date? <input type="checkbox"/> |
| Tickets Designed/Printed? <input type="checkbox"/>    | VFW Post 6695 Assistance required? <input type="checkbox"/>        |

Remarks:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Instructions on back



### Purpose of Form

The purpose of this form is to track Projects and Committees for later reference on an as needed basis. It is in no way meant to obtain approval for projects or committees or to obtain funding.

### Instructions:

- 1 Write your Committee / Project name
- 2 Indicate briefly the nature of your committee or project
- 3 Fill out approval portion of form
- 4 Indicate all committee members names
- 5 If available and/or required, fill out the remaining items
- 6 Turn this completed form to the Fund-Raising Committee for Review
- 7 Thank you for your cooperation

### Committee members (additional):

_____	_____	_____
Name	E-mail	Phone Number
_____	_____	_____
Name	E-mail	Phone Number
_____	_____	_____
Name	E-mail	Phone Number
_____	_____	_____
Name	E-mail	Phone Number
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Name	E-mail	Phone Number
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Name	E-mail	Phone Number
_____	_____	_____
Name	E-mail	Phone Number